

SANDGATE THEATRE INC

PO Box 437 Sandgate Qld 4017 www.sandgatetheatre.net

NOTICE OF ANNUAL GENERAL MEETING 2018

The Annual General Meeting of Sandgate Theatre Inc. will be held at Sandgate Town Hall - Main Hall on **Tuesday 27th February 2018**, commencing at 7.00 pm.

Agenda

1. Opening and Apologies
2. Minutes of the AGM 2017
3. Receive the President's Report and Financial Report
4. Receive the Auditor's Report
5. Election of Members of the Management Committee
6. Appointment of the Auditor
7. General Business

Nomination of Members of the Management Committee

Nominations for President, Vice-President, Treasurer, Secretary and Members for: Front of House, Stage Management, Membership, Publicity and Yarrageh Festival Coordination may be made by current financial members on the attached form which must be received by the Secretary at the above address by **Monday 12th February 2018**.

Nominations may also be made from the floor of the Meeting.

Proxy Votes

A current financial member who is unable to attend the AGM may appoint a person to exercise their proxy vote on the attached form, which must be received by the Secretary prior to the commencement of the Meeting.

All members are invited and encouraged to attend the AGM.

The Secretary

SANDGATE THEATRE INC

NOMINATION FOR MANAGEMENT COMMITTEE 2018

I (print)

(signature).....

Being a current financial member of Sandgate Theatre Inc. nominate

(print).....

For the position of.....

Seconded by (print).....

(signature).....

I (print).....

Accept the above nomination (signature).....

(date).....

-----*detach as required*-----

PROXY FORM

I (print).....

being a current financial member of Sandgate Theatre Inc hereby appoint

(print).....

As my proxy to vote on my behalf at the Annual General Meeting of Sandgate Theatre Inc. to be held on **27th February 2018**, and any adjournment thereof.

(Signed).....

(Date)